



# St. Nicholas Camping Program

Southern California Deanery St. Nicholas Camping Program

E-mail: [director@campstnicholas.com](mailto:director@campstnicholas.com)  
[www.campstnicholas.com](http://www.campstnicholas.com)



## STAFF/COUNSELOR APPLICATION

**PLEASE SEND APPLICATIONS AND REFERENCE FORMS TO:**

**Katrina Bitar  
237 Long Hill Rd.  
Little Falls, NJ 07424**

**Philosophy** All the members of the St. Nicholas Camping Program Staff must live and work by its mission, which is to provide its young people with a true and living experience of the Orthodox Faith in Christ Jesus. They must teach and strengthen the campers knowledge of the Christian life by living it themselves in word and deed: liturgically, sacramentally, and ascetically. Campers and staff alike strive to live in an uncluttered, natural, and peaceful community with fellow members of the Body of Christ, and with love and appreciation for God's creation.

**Age** Camp Staff must be at least 18 years of age **AND** High School graduates by July 15, 2012.

**Duration** Camp Staff are expected to attend the entire Staff Training week (**July 9 - 13, 2012**) and to attend all 3 weeks of the camping season (**July 15 - August 4, 2012**) and the season wrap up (**August 4 - 6, 2012**). Anticipated absences must be requested in writing with this application. Emergency leave absences during the camping season are granted at the discretion of the Camp Director.

**References** This packet includes three reference forms, one to be completed by your Parish Priest, and two to be completed by non-relative adults who have knowledge of your suitability for the position (teachers, coaches, employers, etc.). It is your responsibility to either collect the completed, sealed references and include them with your application or make sure they are sent to the Camp Director by the **March 26, 2012 deadline**. Please carefully follow the instructions given on the reference forms. It is recommended that you provide each of your reference writers with an addressed, pre-stamped envelope if you choose to have the reference form sent at their convenience.

**Applications** All applications must be postmarked no later than March 26, 2012. Notification of acceptance will be sent out on or before April 30, 2012. A completed application will include the following:

- A completed and signed Staff/Counselor Application Form (attached).
- A photocopy of your Driver's License or other Government issued I.D.
- A photocopy of your Social Security Card (if you are a U.S. citizen)
- A photocopy of any relevant certifications (CPR, Life guarding, etc.)
- References completed by your Parish Priest and two non-relatives
- A 1-2 page essay (see application)
- A completed Voluntary Disclosure Form
- A completed Online Policy Agreement

*\*Please note that all applicants will be called for a phone interview*

**PLEASE NOTE:** If your application to serve the St. Nicholas Camping Program is accepted, you will be given a Health History and Examination Form to complete. This is a mandatory process and will require you to have had a physical examination conducted by a licensed physician within 12 months of your employment.



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## Staff General Responsibilities

Please contact [director@campstnicholas.com](mailto:director@campstnicholas.com) for more details.

### COUNSELOR

- ◆ Live with and provide for the needs of campers assigned to your care.
- ◆ Cooperate with co-counselors
- ◆ Cooperate with Program Staff in carrying out programs.
- ◆ Simultaneously fulfill the roles of father, mother, big brother/sister, teacher, coach, friend and police officer.
- ◆ Possible assignment to teach Christian Education

### MORNING ACTIVITIES DIRECTOR

- ◆ Prior to camp, work with Camp Director to develop projects for use during each morning session.
- ◆ Coordinate daily arts and crafts programs and other programs to take place during morning session.
- ◆ Supervise Counselors in execution of program.
- ◆ Will schedule and assist with all morning activities.

### AFTERNOON ACTIVITIES DIRECTOR

- ◆ Prior to camp, work with Camp Director to plan camp's afternoon programs including rainy day activities and non-sport activities.
- ◆ Facilitate the coordination of daily sports program schedules and assignments.
- ◆ Be knowledgeable in the rules and equipment requirements for common outdoor sports like baseball, basketball, volleyball, etc.
- ◆ Prepare sports equipment for use

### NIGHT TIME ACTIVITIES DIRECTOR

- ◆ Prior to camp, work with Camp Director to develop evening activities for use during each session, with back-ups for rain.
- ◆ May require preparation of activities for morning and afternoon as well
- ◆ Prepare materials and equipment for each activity.
- ◆ Supervise Counselors in execution of program.
- ◆ Work with Directing Staff to create a photo slide show & video for each session.



## POSITION

You may indicate more than one position if desired, in order of preference (1 = first choice, 2 = second choice, etc).

\_\_\_ Counselor    \_\_\_ Morning Program Director    \_\_\_ Afternoon Activities Director    \_\_\_ Night Time Activities Director

## ACTIVITIES/CERTIFICATIONS

**Areas of Knowledge:** Number these activities: (1) I am experienced in this area and willing to teach. (2) I am willing and able to assist in teaching. (3) I have an interest and would be willing to learn more and help.

\_\_\_ Art    \_\_\_ Guitar    \_\_\_ Astronomy    \_\_\_ Christian Education    \_\_\_ Archery    \_\_\_ Hiking/Backpacking  
\_\_\_ Nature    \_\_\_ Chanting    \_\_\_ Sports    \_\_\_ Other: \_\_\_\_\_

**Pool Safety:** Do you now have, or will you have by the beginning of Camp:

Lifeguarding Certification (or equivalent)?  Yes Expiration Date: \_\_\_\_\_  No  Currently obtaining  
Water Safety Instructor (or equivalent)?  Yes Expiration Date: \_\_\_\_\_  No  Currently obtaining

If not currently certified as a Lifeguard or a Water Safety Instructor, are you willing to obtain certification before the summer season begins?  Yes  No

**Other Certifications:** Do you now have, or will you have by the beginning of Camp:

Archery Certification (Level I)?  Yes Expiration Date: \_\_\_\_\_  No  Will obtain  
Archery Certification (Level II)?  Yes Expiration Date: \_\_\_\_\_  No  Will obtain

**CPR and First Aid:**

Are you currently certified  Yes  No

Expiration Dates: CPR Certification: \_\_\_/\_\_\_/\_\_\_ First Aid Certification: \_\_\_/\_\_\_/\_\_\_

If not currently certified in CPR or First Aid, are you willing to obtain certification before the summer season begins?  Yes  No

**Restrictions:** Would you have any difficulty in performing any of the essential elements of the job for which you have applied? If so, explain: \_\_\_\_\_  
\_\_\_\_\_

## ESSAY

**Please enclose a 1-2 page essay with your application on one of the following topics:**

- 1) *If you have never served on Staff at Camp St. Nicholas:* Include an essay containing 1) a brief biographical sketch, 2) why you are applying to be a staff member 3) discuss one of your strengths and one of your weaknesses
- 2) *If you have served as staff at Camp St. Nicholas during a previous season:* Include the two most important things you learned in your last experience serving as a staff member and two aspects of your performance upon which you hope to improve.
- 3) **FOR ALL: Please answer the following questions in your essay:** 1) Briefly describe your relationship with Jesus Christ. 2) What do you think your main responsibility is to the campers and staff? 3) Would the people closest to you recommend you for this job? Why or why not?

## REFERENCES

In addition to my parish priest, I have given the two remaining reference forms to the following:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Relationship to Applicant

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Relationship to Applicant

## AGREEMENT

I attest that all of the above information is true. I have read the accompanying staff information sheet and agree to all of its contents.

**Signature** \_\_\_\_\_ **Date** \_\_\_/\_\_\_/\_\_\_